



# GOVERNMENT DEGREE COLLEGE

(Affiliated to Yogi Vemana University, Kadapa)

Ramireddy Palli Road, JAMMALAMADUGU  
Y.S.R Kadapa District, Andhra Pradesh 516 434



## Department of English

## Minutes Meeting Register

20<sup>20</sup>-20<sup>21</sup>



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## List of Staff Members

Dr. M.V. Subbala .



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Reopening Date : 02.11.2020

Semester : I Semester classes commenced on 02.11.2020  
II Semester classes commenced on 01.02.2021

Academic Year : III Semester classes commenced on 24.05.2021

- The Department Faculty and the Principal met in the department and discussed the Syllabus distribution and the other departmental activities.
  - Syllabus for the Semester examinations is distributed.
  - The Faculty concerned discussed the departmental time table, annual plan, Curriculum plan, teaching diaries etc.
  - To distribute the prepared material to the students.
- \* Due Covid 2019 the schedules have been changed.

M.V. Selam

HOD / In Charge / Lecturer

J.C. Srinivas  
K. H. Srinivas

M. B.

Principal

PRINCIPAL  
Government Degree College  
JAMMALAMADUGU.

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Date: 19.01.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review analysis of the results of the last year / semester examinations.
- To Probable dates for conducting I & II internal examinations are discussed and finalized. The due syllabus to be covered for the said exams is also finalized.
- To discuss the departmental activities seminars, Quiz, Guest Lecturer, Jam, Group discussion and Assignments..... etc.

*M.V. Selaam*

HOD / In Charge / Lecturer

*S. S. S. S.*  
*K. H. S.*

*nd*

*Prceem*

Principal  
PRINCIPAL  
Government Degree College  
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Date: 21.02.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To approve the Semester Timetable.
- To discuss the progress in the departmental activities
- Identification of slow and advanced learners
- To conduct the remedial coaching for the slow learners
- To coverage of syllabus

*M. V. Subramanian*

HOD / In Charge / Lecturer

*SC. Srinivas*  
*K. H. Srinivas*

*M. R.*

*P. Srinivas*

Principal  
PRINCIPAL

Government Degree College  
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Date: 01.03.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review the completion of the syllabus
- To assess the departmental activities
- To give due instructions to the students for scoring good percentage in the ongoing examinations.
- To discuss the tentative time table of the university end semester examinations.
- To discuss Community Service Projects and Short and Long Term Internships to be initiated.

SC. Sanyal  
K. H. S.

M. V. Suleman

HOD / In Charge / Lecturer

M. V.

Principal

Government Degree College  
JAMMALAMADUGU.